



## **Policy 20**

### **Contingency Plan**

The Employment Business has in place a contingency plan that is in place in the event of a crisis developing. An example would be where a normal care plan cannot be delivered to a Service User in their own home, as the Temporary Worker is off sick.

The Employment Business is contactable 24 Hours a day, 7 days a week and there are consultants available to deal with any crisis as it may arise. The Employment Business has a large database of qualified nurses and care assistants and will endeavour to ensure that the position is refilled with a suitable Temporary Worker as soon as practical.

It is therefore vital that Temporary Workers provide the Employment Business with as much notice as possible of any event that may cause them to be late or unable to attend.