



MEDICAL STAFFING

POLICY NUMBER: 31

POLICY TITLE:

POLICY ON THE IDENTIFICATION OF STAFF

WHO MUST ABIDE BY THIS POLICY?

Temporary Workers

THE PURPOSE OF THIS POLICY:

To provide clear requirements for identifying staff as members of the employment business

POLICY CONTENT:

A24 Group ID Badge

<p>The card</p> <p>Identification</p>	<ul style="list-style-type: none">- An A24 Group ID Badge will be issued to you once you have cleared our compliance process and annually thereafter.- It is essential that this card has the following attributes:<ul style="list-style-type: none">- A clear identity photo- The name of the temporary worker- Tamper proof lamination- Expiry date- Professional registration if applicable- The ID card needs to be worn appropriately at all times.- Identification may be requested by the client from any temporary worker prior to the commencement of a shift.- Clients are within their rights to not allow access unless they deem the identification satisfactory.- The client may also at any given time verify the identification of a temporary worker directly with the employment business. Temporary Workers must assist the client to do this, by for instance providing the appropriate telephone numbers.- This badge will be valid for 1 year. You will automatically be issued a new ID badge as your current one expires.
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| | <ul style="list-style-type: none">- If your current badge becomes damaged or lost, you can request a new badge on your A24 Connect profile, or you can email id@a24group.com with your full name and address.- Alternatively you can call our compliance team on 0871 87 333 00. Badges must be returned to us on termination of your registration with the employment business. |
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END OF POLICY