

# HOLIDAY DECLARATION

POST TO:

Payroll. Group House, 92-96 Lind Road, Sutton, Surrey SM1 4PL

E-mail: [payroll@a24group.com](mailto:payroll@a24group.com)

Tel: **0871 87 333 33\*** Fax: **0871 87 333 68**

**Please tick the box below to indicate which agency you currently work for**

|                     |                     |     |           |         |       |      |                      |
|---------------------|---------------------|-----|-----------|---------|-------|------|----------------------|
| Ambition<br>24hours | Nursing<br>Services | BNA | Grosvenor | Mayfair | Medic | Holt | Pinnacle<br>Podiatry |
|---------------------|---------------------|-----|-----------|---------|-------|------|----------------------|

|           |
|-----------|
| Full name |
| Address   |
|           |
|           |
| Post code |

|   |    |
|---|----|
| I wish to notify that I intend to take my holiday as follows: |    |
| From  | To |
| Number of days  |    |

Signature

Date

|  |
|--|
| <p><b>THE HOLIDAY YEAR FROM 1st OCTOBER TO 30th SEPTEMBER</b></p> <p><b>LEAVE <u>CANNOT</u> BE CARRIED OVER</b></p> <p><b>We require a minimum of 4 weeks notice</b></p> |
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